

OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT 68, COOK COUNTY, ILLINOIS

Regular Board of Education Meeting – November 15, 2005

The Board of Education of School District 68, Cook County, Illinois, met on the 15th day of November, 2005, in regular session at the Educational Service Center, according to the rules of the Board.

The meeting was called to order at 7:30 p.m. by the President of the Board, David Beller, who presided. Members of the Board were present as follows:

Present: David Beller  
Ross del Rosario  
David Ehrlich  
John Frendreis  
Jim Kaczowski  
Hank Schneider  
Elaine Steiner

Absent: None

Administrative staff members were present as follows:

Frances McTague, Superintendent  
Margaret Clauson, Old Orchard Junior High School Principal  
Leslie Gordon, Highland School Principal  
Kimberly Heath, Old Orchard Junior High School Assistant Principal  
Beth Millard, Assistant Superintendent for Business  
Randy Needlman, Devonshire School Principal  
Susan O'Neil, Jane Stenson School Principal  
Barbara Phillips, Assistant Superintendent of Instruction  
Connie Powell, Director of Special Services

The following visitors were signed in as present:

Lila Ardell  
Maria Bolos  
Curtis House  
Jan Parrilli  
Christine Toy

1. INTRODUCTION OF BOARD MEMBERS AND VISITORS

President Beller asked the Board members and administrators at the head table to introduce themselves. He then called for statements to the Board from the audience regarding topics not listed on the meeting agenda. There were no comments.

2. CONSIDERATION OF MINUTES

It was moved by Member Frendreis, seconded by Member Kaczowski, that the Board of Education approve the minutes of the following meetings:

Regular Board of Education Meeting – October 18, 2005

Closed Board of Education Meeting – October 18, 2005

Upon roll call, the members voted as follows:

AYE: Beller, del Rosario, Ehrlich, Frendreis, Kaczowski, Schneider, Steiner

NAY: None

Motion carried.

3. REVIEW OF ANNUAL AUDIT

Tim Cole from William F. Gurrie & Company presented a brief summary of the District’s annual audit. He stressed the importance of maintaining sufficient reserves to provide future stability for District operations. President Beller thanked Mr. Cole for his report.

4. CURRICULUM UPDATE: LIBRARY MEDIA CENTERS

Assistant Superintendent Barbara Phillips and the District LMC directors presented an informational report on the District 68 libraries. There were several questions about Illinois Standards for School Library Media Centers. The actual standards will be distributed to the Board for reference. President Beller thanked the presenters for their report.

5. STRATEGIC PLANNING PROPOSAL – ECRA

Dr. Louis Gatta from ECRA described the process that he proposes to use for Strategic Planning in District 68, as well as the end product that would result from the process.

6. PERSONNEL

It was moved by Member Frendreis, seconded by Member Kaczowski, that the Board of Education

a. appoint the following teacher for the 2005-06 school year:

<u>Name</u>	<u>Assignment</u>	<u>Lane &amp; Step</u>	<u>Date Effective</u>
Megan Weinstein	2 <sup>nd</sup> Grade Teacher Devonshire School	BA Step 1	10/31/05

b. accept the resignation of the following classified staff members:

<u>Name</u>	<u>Most Recent Position</u>	<u>Date Effective</u>	<u>Length of Service</u>
Richard Jacobs	One-to-One Teaching Asst. Old Orchard Jr. High School	11/10/05	8/30/99 – 11/10/05
Megan Schultz	Teaching Assistant Highland School	10/29/05	8/26/03 – 10/28/05
Megan Weinstein	One-to-One Teaching Asst. Devonshire School	10/29/05	8/22/05 – 10/28/05

c. appoint the following classified staff members for the 2005-06 school year:

<u>Name</u>	<u>Position</u>	<u>Grade &amp; Step</u>	<u>Date Effective</u>
Stephanie Danielak	One-to-One Teaching Asst. Devonshire School	S-2 Step 1	10/31/05
Catalin Eckert	One-to-One Teaching Asst. Devonshire School	S-2 Step 1	11/1/05

Upon roll call, the members voted as follows:

AYE: Beller, del Rosario, Ehrlich, Frendreis, Kaczkowski, Schneider, Steiner

NAY: None

Motion carried.

7. REVISION OF POLICY 1240 AND NEW POLICY 1241

It was moved by Member Schneider, seconded by Member Ehrlich, that the Board of Education revise Policy 1240 – Visits to the Schools and adopt Policy 1240.1 – Convicted Child Sex Offender and Notification Laws as follows:

~~Visits to the Schools~~ **Visitors to and Conduct on School Property** **1240**

For purposes of this policy, “school property” means all district buildings, school grounds, vehicles used for school purposes, and any location during a school athletic or other school-sponsored event.

~~The public shall be~~ **Parents of currently enrolled students** are encouraged to visit the schools often. PTA meetings, open house, parent education meetings and parent-teacher conferences are provided for this purpose. Visits by individuals or small groups to the classroom are also welcomed but only with the advance knowledge and consent of the building principal.

All visitors must initially report to the building office. Any person wishing to confer with a staff member must contact that staff member to make an appointment. Conferences with teachers are held outside school hours or during the teacher's conference/preparation period.

Any staff member may request identification from any person on school grounds or in any school building; refusal to provide such information is a criminal act. The building principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

The School District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event. No person on school property or at a school event shall:

1. Injure, threaten, harass, or intimidate a staff member, a School Board member, sports official or coach, or any other person;
2. Damage or threaten to damage another's property;
3. Damage or deface School District property;
4. Smoke or otherwise use tobacco products;
5. Consume, possess, distribute, or be under the influence of alcoholic beverages or illegal drugs, or possess dangerous devices or weapons;
6. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner);
7. Operate a motor vehicle in a risky manner, or in violation of an authorized District employee's directive; or
8. Violate other District policies or regulations, or an authorized District employee's directive.

### **Convicted Child Sex Offender and Notification Laws**

**1241**

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender:

1. Is a parent/guardian of a student attending the school and the parent/guardian is: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion and notifies the building principal of his or her presence at the school, or
2. Has permission to be present from the School Board, Superintendent or Superintendent's designee. If permission is granted, the Superintendent or Board

President shall provide the details of the offender's upcoming visit to the building principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Upon roll call, the members voted as follows:

AYE: Beller, del Rosario, Ehrlich, Frendreis, Kaczkowski, Schneider, Steiner

NAY: None

Motion carried.

8. NILES TOWNSHIP DEPARTMENT OF SPECIAL EDUCATION #807 REPORT

Member Schneider reported on the September 27, 2005, meeting of the NTDSE Board. There was an extended discussion about NTDSE finances and Board processes. President Beller thanked Member Schneider for his report..

9. TENTATIVE 2005 TAX LEVY

It was moved by Member Frendreis, seconded by Member Kaczkowski, that the Board of Education adopt an estimated tax levy for the tax year 2005 in the amounts as follows:

the sum of	\$15,821,100	for educational purposes, and
the sum of	1,848,000	for operations and maintenance purposes, and
the sum of	450,700	for transportation purposes, and
the sum of	0	for working cash purposes, and
the sum of	160,000	for Illinois Municipal Retirement purposes, and
the sum of	450,000	for social security and Medicare purposes, and
the sum of	0	for fire prevention, safety, environmental, and energy conservation purposes, and
the sum of	0	for tort immunity purposes, and
the sum of	180,300	for special education purposes

on the equalized assessed valuation of all the taxable property in School District 68, Cook County, Illinois, for the year 2005.

Upon roll call, the members voted as follows:

AYE: Beller, del Rosario, Ehrlich, Frendreis, Kaczkowski, Schneider, Steiner

NAY: None

Motion carried.

10. RESOLUTION AUTHORIZING INTERVENTION IN TAX APPEALS

It was moved by Member Schneider, seconded by Member Kaczkowski, that the Board of Education adopt a resolution to intervene in a tax appeal as follows:

**Resolution Authorizing Intervention  
in Proceedings before the  
State of Illinois Property Tax Appeal Board**

**Whereas**, an owner or manager of a parcel or parcels of real property located within the boundaries of the State of Illinois has the right to file an appeal challenging the assessed value of the parcel or parcels of real property with the State of Illinois Property Tax Appeal Board (“PTAB”); and

**Whereas**, an appeal before the PTAB seeks a reduction in the assessed value of the parcel or parcels; and

**Whereas**, a reduction in the assessed value of a parcel or parcels granted by the PTAB will lead to the issuance of a real estate tax refund from the Board of Education of Skokie School District 68 (“Board”); and

**Whereas**, the number of such appeals has been increasing in terms of both the absolute number of appeals filed and the total dollar amount of assessed valuation reductions sought; and

**Whereas**, a taxing district has the right to intervene in proceedings before the PTAB in order to protect the taxing district’s revenue interest in the assessed value of a parcel or parcels; and

**Whereas**, the time period during which a taxing district may intervene is only 30 days after the taxing district’s receipt, from the Cook County Board of Review, of notice of the filing of an appeal by an owner or manager of a parcel or parcels of real property; and

**Whereas**, the Board has determined that it is necessary, desirable, advantageous, and in the public interest to defend the Board’s real property tax base by intervening in PTAB appeals filed on parcels within the boundaries of the Board.

**NOW THEREFORE, BE IT HEREBY RESOLVED**, by the Board of Education of Skokie School District 68, Cook County, Illinois, as follows:

1. The Board finds that all of the recitals contained above are true and correct, and that the same are hereby incorporated herein by reference.
2. The Board hereby authorizes Franczek Sullivan P.C., as its legal representative, to:  
a) file a Request to Intervene in Appeal Proceedings in all 2004-2005 assessment-year appeals filed at the PTAB for which the Board receives notice from the Cook County Board of Review, and b) represent the Board’s interests in those proceedings.

3. All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.
4. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other sections, paragraphs, clauses, or provisions of this Resolution.
5. This resolution shall be in force and effect upon its adoption.

After a full and complete discussion thereof, Member \_\_\_\_\_ moved that the foregoing Resolution be adopted and Member \_\_\_\_\_ seconded the motion. The President directed the Secretary to call the roll for a vote upon the motion to adopt this Resolution. Upon a roll call vote taken, the Board of Education voted as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Abstaining: \_\_\_\_\_

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The President declared the motion carried and the Resolution duly adopted.

By: \_\_\_\_\_

President, Board of Education

ATTEST:

\_\_\_\_\_

Secretary, Board of Education

Upon roll call, the members voted as follows:

AYE: Beller, del Rosario, Ehrlich, Fren dreis, Kaczkowski, Schneider, Steiner

NAY: None

Motion carried.

## 11. PICKUP TRUCK BID

It was moved by Member del Rosario, seconded by Member Kaczkowski, that the Board of Education approve the purchase of a new 2006 GMC Sierra 2500HD pick-up truck from LeMay Auto Group at the price of \$21,786.93. A 1997 Ford F250 truck will be traded in for \$6,000.

AYE: Beller, del Rosario, Ehrlich, Fren dreis, Kaczkowski, Schneider, Steiner

NAY: None  
Motion carried.

Recorders Note: The low bidder was unable to provide the vehicle at the contract price due to a bidding error so this purchase is deferred to the December meeting.

12. APPROVAL OF PAY ORDERS AND EXPENDITURES

It was moved by Member Ehrlich, seconded by Member Frendreis, that the Board of Education approve the following expenditures: (a) accounts payable checks dated 10/31/05, in the amount of \$515,186.17, (b) handwritten checks dated during October, including imprest, in the amount of \$266,654.90, (c) total payroll for October in the amount of \$1,219,429.59. Total checks issued for October, \$2,001,270.66.

Upon roll call, the members voted as follows:

AYE: Beller, del Rosario, Ehrlich, Frendreis, Kaczkowski, Schneider, Steiner

NAY: None

Motion carried.

13. COMMUNICATION

The Board reviewed the report of student disciplinary action as well as resumes from various committees

14. ADJOURNMENT

It was moved by Member Ehrlich, seconded by Member Kaczkowski, and unanimously approved that the meeting be adjourned at 9:22 p.m.

Upon roll call, the members voted as follows:

AYE: Beller, del Rosario, Ehrlich, Frendreis, Kaczkowski, Schneider, Steiner

NAY: None

Motion carried.

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David Beller, President

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Beth Millard, Board Secretary